

ACKNOWLEDGEMENT OF RECEIPT OF  
NOTICE OF PRIVACY PRACTICES

---

**\*\*YOU MAY REFUSE TO SIGN THIS ACKNOWLEDGEMENT\*\***

I, \_\_\_\_\_, HAVE RECEIVED A COPY OF THIS OFFICE'S NOTICE OF  
PRIVACY PRACTICES.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

FOR OFFICE USE ONLY

WE ATTEMPTED TO OBTAIN WRITTEN ACKNOWLEDGEMENT OF RECEIPT OF OUR NOTICE OF PRIVACY PRACTICES, BUT ACKNOWLEDGEMENT COULD NOT BE OBTAINED BECAUSE:

INDIVIDUAL REFUSED TO SIGN

COMMUNICATIONS BARRIERS PROHIBITED OBTAINING THE ACKNOWLEDGEMENT

AN EMERGENCY SITUATION PREVENTED US FROM OBTAINING ACKNOWLEDGMENT

OTHER (PLEASE SPECIFY)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## CONSENT FORM TO CHIROPRACTIC

Chiropractic focuses on the nervous system and spinal cord. During chiropractic treatment, the doctor will use his/her hands or a mechanical device in order to align your spine to correct interference to the nervous system and improve the body's ability to control and coordinate many functions. You may feel a "click" or "pop", such as the noise when a knuckle is "cracked", and you may feel movement of the joint.

Possible Risks: As with any health care procedure, complications are possible following a chiropractic manipulation. Complications could include fractures of bone, muscular strain, ligamentous sprain, dislocations of joint, or injury to arteries of the neck. A minority of patients may notice stiffness or soreness after the first few days of treatment.

The risks of complications due to chiropractic treatment have been described as "rare", about as often as complications are seen from the taking of a single aspirin tablet. The risk of stroke has been estimated at one in a million to one in twenty million, and can be even further reduced by screening procedures.

I, \_\_\_\_\_, understand the hazards and potential dangers involved in treatment by means of chiropractic. I believe that this treatment is in my best interest and I understand that no guarantee of results has been made.

I understand that it usually requires a series of chiropractic treatments to significantly change a condition and receive benefit.

My signature indicates that I have read and fully understand the above information regarding the consent to this procedure. I have had the opportunity to ask questions about any matter which I did not understand, and I have received satisfactory explanations to my questions. My signature below authorizes this procedure.

\_\_\_\_\_  
Patient/Authorized Representative Signature

\_\_\_\_\_  
Relationship to Patient

\_\_\_\_\_  
Date

Practitioner Statement: The patient (or patient's representative) and I have discussed this procedure, the risks and alternatives to this procedure. To the best of my knowledge, the patient (or patient's representative) understands this procedure and consents to it.

\_\_\_\_\_  
Practitioner Signature

Jill M. Hutter, D.C.  
\_\_\_\_\_  
Practitioner Printed Name

\_\_\_\_\_  
Date

# WELCOME! PLEASE PRINT.

\*\* Please allow our staff to photocopy your driver's license and all available insurance cards\*\*

**PATIENT INFORMATION:**

Full Name \_\_\_\_\_ Gender:  M  F Age \_\_\_\_\_ Birth Date \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Marital Status:  Single  Married  Divorced  Widowed  Separated Number of Children: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Driver's License #: \_\_\_\_\_  
Home Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_  
What is the best number to contact you?  Home  Work  Cell E-mail \_\_\_\_\_  
Employer \_\_\_\_\_ Occupation \_\_\_\_\_  
Business Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Whom may we thank for referring you? \_\_\_\_\_  
Describe the major complaints that bring you to our office: \_\_\_\_\_

Is your condition due to an accident?  Yes  No Date of your accident: \_\_\_\_\_

**EMERGENCY CONTACT:**

Name \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PRIMARY INSURANCE:**

Do you have health insurance?  Yes  No

Insurance Company _____	Member I.D. #: _____
Insurance Company Address _____	City _____ State _____ Zip _____
Group #: _____	Plan #: _____
Person Responsible for Account _____	Date of Birth _____
Relationship to Patient _____	Social Security #: _____
Spouse's Employer _____	Occupation _____
Spouse's Work Address _____	City _____ State _____ Zip _____
Insurance Company _____	Work Phone(____) _____
Insurance Company Address _____	City _____ State _____ Zip _____
Insurance Company Phone (____) _____	Member I.D. #: _____
Group #: _____	Plan #: _____

\*\*If you have secondary insurance, please submit a copy of your insurance card to our staff\*\*

I have received a copy of this office's Notice of Privacy Practices.

# HEALTHWORKS THERAPY & NUTRITION CENTER, INC.

Please answer the questions below concerning your health history. Be sure to list all conditions or symptoms, both past and present.

**An understanding of your health history will help us to determine appropriate care.**

## Review of Systems

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| 1. Do you have skin, hair or nail problems?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Do you have nose and/ or sinus problems?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Do you have ear problems?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Do you have eye problems?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Do you have chest or lung problems?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Do you smoke?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Do you have heart and/ or blood vessel problems?                                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8. Do you have blood or lymph node problems?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9. Do you have digestive problems?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 10. Do you have genital problems (e.g. prostate, testicular, vaginal)?                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 11. Do you have urinary (including kidney or bladder) problems?                        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 12. <b>Females</b> , have you had menstrual problems?                                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Have you ever taken birth control pills?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is there any chance that you are currently pregnant?                                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you have any breast problems?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 13. Do you have any nervous system diseases and/ or mental health problems?            | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 14. Do you have any gland and/or hormone problems?                                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 15. Do you have allergy or immunity problems?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 16. Do you have any muscle, tendon or ligament problems?                               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 17. Do you have any bone or joint diseases (ex. Bone= osteoporosis, joint= arthritis)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

## Past History

18. List any diseases which you have had in the past, including childhood diseases: \_\_\_\_\_  
\_\_\_\_\_
19. Tell us if you have ever been diagnosed as having a particular condition such as diabetes, cancer, AIDS, etc. \_\_\_\_\_  
\_\_\_\_\_
20. Have you suffered any physical injuries such as falls or blows, automobile accidents, whiplash, concussion or head injury, laceration, sprains, strains, dislocations, broken or cracked bones?    Yes    No  
\_\_\_\_\_
21. List any surgeries you have had (don't forget appendix, tonsils, ear tubes, wisdom teeth):  
\_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_
22. Have you ever been hospitalized for any reason other than surgery?    Yes    No  
\_\_\_\_\_  
\_\_\_\_\_

(OVER PLEASE)

# HEALTHWORKS THERAPY & NUTRITION CENTER, INC.

23. **Medications:** Please list all medications (prescription & non-prescription) you are currently taking of take on an occasional basis: \_\_\_\_\_

24. Your diet is:  Balanced  Fair  Poor  Excessive  Restricted

## Family History

25. Are there any diseases or conditions that are common among your family members (i.e. inherited diseases or conditions)?  
 Yes  No \_\_\_\_\_

## Social History

26. In what position do you usually sleep, and how well? \_\_\_\_\_

27. Do you exercise on a regular basis?  Yes  No How? \_\_\_\_\_

28. How do you spend you spare time (hobbies, etc.)? \_\_\_\_\_

29. Do you use:  Caffeine  Tobacco  Nicotine  Recreational Drugs  Alcohol

30. Please describe your work.

Type:  Professional  Physical Labor  Driver  Clerical  Factory  Homemaker

Physical Demands:  Heavy  Moderate  Mild  Sedentary

Stress Level:  High  Medium  Low

## Additional Questions

31. Do you have problems with recurring headaches?  Yes  No \_\_\_\_\_

32. Are you losing weight without trying?  Yes  No \_\_\_\_\_

33. Does your pain wake you up at night?  Yes  No \_\_\_\_\_

34. Have you had a change in bowel or bladder habits?  Yes  No \_\_\_\_\_

35. Have you had a sore that doesn't heal?  Yes  No \_\_\_\_\_

36. Have you recently had any unusual bleeding or discharge?  Yes  No \_\_\_\_\_

37. Do you have a thickening/lump in the breast or elsewhere?  Yes  No \_\_\_\_\_

38. Do you have digestion or difficulty swallowing?  Yes  No \_\_\_\_\_

39. Have you had an obvious change in a wart or a mole?  Yes  No \_\_\_\_\_

40. Do you have a nagging cough or hoarseness?  Yes  No \_\_\_\_\_

41. In the space below, please explain or give additional details regarding the information you have given above. Also, if there is any information about your health history which was not requested, please fill it in below. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

42. Who is your:  
Medical Doctor? \_\_\_\_\_

OB/GYN? \_\_\_\_\_

Dentist? \_\_\_\_\_

## HEALTHWORKS THERAPY & NUTRITION CENTER, INC.

---

I (we) agree to pay for the services rendered to the above mentioned patient as the charge is incurred. I (we) understand that health and accident insurance policies are arrangement between an insurance carrier and myself and that I am personally responsible for payment of any and all services, covered or non-covered. If the doctor is a contracted provider for my managed care plan, I understand I am responsible for all co-payments and non-covered services. I also understand and agree to pay all co-pays and fees for non-covered services prior to seeing the doctor. I understand that if I terminate my care and treatment, any fees for the professional services rendered to me will be immediately due and payable. I understand that unpaid fees for services beyond thirty (30) days are subject to a 1.5% monthly finance charge (18% annually).

I (we) authorize the doctor and her staff to release any information deemed appropriate concerning my physical condition to any insurance company, claims adjuster, case manager, claims reviewer, employer, health care provider or attorney in order to process any claim for reimbursement or charges incurred by me as a result of professional services rendered and hereby release him/her of a consequence thereof. I agree that a photo static copy of this agreement shall serve as the original.

I (we) hereby authorize and direct payment of any medical/ chiropractic expense benefits allowable to the doctor as payment toward the total charges for professional services rendered. This payment will not exceed my indebtedness to the assignee. I agree that a photo static copy of this agreement shall serve as the original.

I (we) understand that a service charge of \$50.00 for missed appointments may occur if 2 hours prior notification of cancellation does not occur.

Patient's Signature \_\_\_\_\_

Date \_\_\_\_\_

Spouse's or Guardian's Signature \_\_\_\_\_

Date \_\_\_\_\_

**We file your primary insurance at no charge to you.** Filings for policies in addition to your primary coverage are completed for a fee and as time permits.